

April 3, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

HIV/AIDS PERSONNEL SERVICES AGREEMENT AMENDMENT
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT THE BOARD:

Approve and instruct the Director of Health Services, or his designee, to sign Amendment No. 2 to Agreement No. H-213191 with Simpson and Simpson Business and Personnel Services, Inc. (Simpson), substantially similar to Exhibit I, to increase the maximum obligation by \$972,719 retroactive to January 1, 2003 through December 31, 2003, 100% offset by federal funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

In approving this action, the Board is authorizing the Director of Health Services, or his designee, to sign amendment No. 2 to Agreement No. H-213191 for personnel services, to increase the maximum obligation by \$972,719 retroactive to January 1, 2003 through December 31, 2003, 100% offset by funds from the Centers for Disease Control and Prevention (CDC).

The amendment with Simpson provides for an expanded collection of HIV seroprevalence and seroincidence data, information regarding HIV testing patterns, and HIV infection surveillance practices through additional funding to three current projects and twelve months of "one-time-only" funding providing critical staffing support for the implementation of HIV Surveillance and Enhanced Perinatal HIV Surveillance.

The retroactive effective date is requested because CDC authorized additional funding for Simpson just prior to the December 5, 2002 filing date for Amendment No. 1. Based on CDC's award, the program office authorized Simpson to hire five of fifteen positions prior to the processing of this Amendment.

FISCAL IMPACT/FINANCE:

Amendment No. 2 to Agreement No. H-213191 with Simpson will increase the County's maximum obligation by \$972,719 retroactive to January 1, 2003 through December 31, 2003, for a total maximum obligation of \$2,511,667 for the period January 1, 2002 through December 31, 2003. The funding will be used to: 1) increase the Behavioral Surveillance component by \$172,382 to \$412,477; 2) increase the Project 1 by \$312,014 to \$1,074,777; and 3) increase the HIV Testing Survey by \$71,750 to \$244,024 and add two new projects as follows: 1) HIV Surveillance in the amount of \$385,838 and 2) Enhanced Perinatal in the amount of \$30,735. The increased funds are 100% offset by CDC funds and will not increase net County cost. Funding is included in the FY 2002-03 Adopted Budget and in the Fiscal Year 2003-04 Proposed Budget and will be requested in future fiscal years if appropriate.

Funding is fully offset by the CDC Calendar Year (CY) 2003 NCA No. R18/CCR921022-02 and the CDC CY 2003 HIV/AIDS Surveillance and Seroprevalence grant award, which was accepted via delegated authority approved on December 17, 2002.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On December 18, 2001, the Board approved Agreement No. H-213191 with Simpson in the amount of \$613,849 for the period January 1, 2002 through December 31, 2002, for personnel services for HIV/AIDS epidemiologic studies.

On December 17, 2002, the Board approved Amendment No. 1 to Agreement No. H-213191 with Simpson which provided for an increase to the maximum obligation of \$925,099 for the period January 1, 2003 through December 31, 2003, fully offset by the CDC CY 2003 NCA No. R18/CCR921022-02 and the CDC CY 2003 NCA for the HIV/AIDS Surveillance and Seroprevalence Project, via delegated authority approval. Simpson will continue to provide staff to conduct activities under the AIDS/Epidemiologic Surveillance and Seroprevalence Study and the new HIV/AIDS MSM Research Study.

On January 2, 2003, the Department of Health Services received the CDC CY 2003 NCA No. U62/CCU906253-12 for the HIV/AIDS Surveillance and Seroprevalence Project in the amount of \$3,795,118, which was accepted via delegated authority approved on December 17, 2002. CDC is currently undergoing a continuing budget resolution which does not provide full funding for all programs at this time. Consequently, the CY 2003 award reflects funding at twenty-five percent (25%) of the new financial assistance/direct assistance for CY 2003. It is anticipated that once CDC's budget is resolved, full funding will be forthcoming, at which time we will be returning to the Board to augment the Simpson agreement.

Attachment A provides additional information.

County Counsel has reviewed Amendment No. 2 to Agreement No. H-213191 (Exhibit I) with Simpson as to form.

CONTRACTING PROCESS:

Because of the complexity of the seroprevalence and seroincidence studies (Project One Study, HIV/AIDS Research Study, etc.), a competitive solicitation process for these projects is not feasible.

The Honorable Board of Supervisors
April 3, 2003
Page 3

IMPACT ON CURRENT SERVICES (OR PROJECTS):

The amendment with Simpson provides for an expanded collection of HIV seroprevalence and seroincidence data, information regarding HIV testing patterns, and HIV infection surveillance practices through additional funding to three current projects and the startup of two new projects titled, HIV Surveillance and Enhanced Perinatal.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:po

Attachments (2)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

BLETCD2373.PO

SUMMARY OF AGREEMENT

Simpson and Simpson Business and Personnel Services, Inc.

1. TYPE OF SERVICE:

Public Health HIV-related epidemiology services.

2. AGENCY NAME AND CONTACT PERSON:

Simpson and Simpson Business and Personnel Services, Inc.
 3600 Wilshire Blvd., Suite 1710
 Los Angeles, California 90010
 Attention: Brainard D. Simpson, President
 Telephone: (213) 736-6664
 Email: Simpson&simpsonspas.com

3. TERM:

Agreement No. H-213191: January 1, 2002 through December 31, 2002.
 Amendment No. 1: January 1, 2003 through December 31, 2003.
 Amendment No. 2: Retroactive to January 1, 2003 through December 31, 2003.

4. FINANCIAL INFORMATION:

	<u>CY 2002</u> <u>Agreement</u>	<u>CY 2003</u> <u>Amend. 1</u>	<u>CY 2003</u> <u>Amend. 2</u>	<u>TOTAL</u>
Bathhouse Study	\$132,984			\$ 132,984
Project 1	\$309,316	\$453,447	\$312,014	\$1,074,777
HIV Testing Survey	\$ 63,479	\$108,795	\$ 71,750	\$ 244,024
MSM	\$108,070	\$122,762		\$ 230,832
Total Max. Oblig.:	\$613,849			
Behavioral Services		\$240,095	\$172,382	\$ 412,477
Total Amend. #1:		\$925,099		
HIV Surveillance			\$385,838	\$ 385,838
Enhanced Perinatal			\$ 30,735	\$ 30,735
Total Amend. #2 Max. Oblig.:			\$972,719	
Total Max. Oblig.:				\$2,511,667

5. GEOGRAPHIC AREA SERVED:

Countywide.

6. ACCOUNTABLE FOR MONITORING AND EVALUATION:

Paul Simon, M.D., M.P.H., Director, Health Assessment and Epidemiology.

7. APPROVALS:

Public Health: John F. Schunhoff, Ph.D., Chief of Operations
 Contracts and Grants Division: Riley J. Austin, Acting Chief
 County Counsel (as to form): Robert Ragland, Deputy County Counsel